

Overview and Scrutiny Management Commission Work Programme - 2013/14

Reference	Subject	Purpose	Format	Methodology	Start Date	End Date	Lead Officer / Service Area	Portfolio Holder	Status	Comments
OSMC/13/146	Fire Service	To understand how the RBFRS provides cover for the West Berkshire area	In meeting		02-Jul-13	02-Jul-13		Councillor Graham Jones	In progress	- item incorporated at OSMC meeting of 26/02/13
OSMC/11/129	Housing Allocations policy	To contribute to the development of a new policy	In meeting	In meeting policy development supported by task group and individual Member activity.		Aug-13	Mel Brain - 2403 Social Care Commissioning and Housing	Councillor Roger Croft	In Progress	- Added to work programme at the 10 January 2012 meeting, following a suggestion by Corporate Board - Following consultation exercise by Housing Service, expected to return to OSMC in May 2013
OSMC/12/144	Shaw House	To understand the utilisation and income generated	Task Group (Cllrs Franks, Brooks, Beck & Ellison)		Jun-13	Sep-13	Steve Broughton - 2837 Head of Culture & Environmental Protection	Councillor Hilary Cole	In Progress	Item incorporated at OSMC meeting of 11/12/12. Discussed at RWMG March 2013. Final discussion to follow visit to Shaw House. Task Group to conclude work undertaken to date.
OSMC/12/143	Adult Social Care Eligibility Criteria	To conduct a review of the Council's Fair Access to Care Services policy	Task Group (Cllrs Webb, Boeck & Mason)		Dec-12	Sep-13	Jan Evans-2736 Adult Social Care	Councillor Joe Mooney	In Progress	Terms of Reference for the review agreed to take place across five sessions.
OSMC/12/135	Annual target setting	To examine the annual targets being set for 2013/14.	Task Group (Cllrs Webb, Webster & Vickers)	Task group working directly with PM officers	Jun-13	Jul-13	Jason Teal – 2102 Strategic Support	Councillor Roger Croft	In Progress	Independent work, unsupported by scrutiny officers. Output directly for consideration in the following year's Council Plan.
OSMC/09/02	Performance Report for Level One Indicators	To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly Item	In meeting		Aug-13	Aug-13	Jason Teal – 2102 Policy & Communication	Councillor Roger Croft	Scheduled	Quarterly item.
OSMC/09/57	Revenue and capital budget reports	To receive the latest period revenue and capital budget reports	In meeting	Quarterly item.	Aug-13	Aug-13	Andy Walker – 2433 Finance	Councillor Alan Law	Scheduled	May lead to areas for in depth review.
OSMC/11/119	Continuing Healthcare (CHC)	To assess the effect of the CHC operations policy and procedures in practise	In meeting		Sep-13	Sep-13	Jan Evans – 2736 Adult Social Care	Councillor Graham Jones	Scheduled	Monitoring of the CHC independent review action plan. Update against actions requested after 6 months.
OSMC/12/133	PCT Quality Handover	To examine the PCT's arrangements for the handover of its quality responsibilities to Clinical Commissioning Groups	In meeting		Sep-13	Sep-13	Sam Otoropec, PCT	Councillor Graham Jones	Scheduled	6 month update requested.
OSMC/11/112	Medium Term Financial Strategy	To review the role and format of the MTFS Annual recurrence	In meeting	Annual item for October	Oct-13	Oct-13	Andy Walker	Councillor Alan Law	Scheduled	
OSMC/11/111	Risk Register	To scrutinise individual items on the Risk Register on an annual basis. Annual recurrence	In meeting	Annual item for November	Nov-13	Nov-13	Ian Priestley	Councillor Roger Croft	Scheduled	
OSMC/13/148	GP data provision for school placement modelling	To review whether GP data is being provided to the Council for the purposes of forecasting school placement needs.	In meeting		Nov-13	Nov-13			Scheduled	
OSMC/13/147	Welfare Reform	To understand the preparations for national Welfare Reform and consider any issues arising.	In meeting		Mar-14		Sean Anderson - 2149 Head of Customer Services	Councillor Alan Law	Scheduled	- Item incorporated at OSMC meeting of 16/04/13 - Schedule for early 2014

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OSMC/11/110	Energy Saving	To review the Council's policies and procedures for Energy Saving.	In meeting		Apr-14	Apr-14	Adrian Slaughter	Councillor Hilary Cole	Scheduled	Completed in April 2012. Review to be undertaken in April 2014.
OSMC/11/113	Procedures for Blue Badge Holder	To review the operation of the new procedures, criteria and rules of use for Blue Badge holders following the introduction of them in January 2012.	In meeting				Mark Edwards	Councillor Keith Chopping	To be scheduled	Requested by RMWG on 26 July 2011. Update received Mar 2013. Financial update required after full year in operation. Report only to be presented to RMWG in May 2013.
OSMC/12/122	Home Care	To understand and critically appraise the processes in place for the provision of Home Care.	Task Group				Jan Evans-2736 Adult Social Care	Councillor Joe Mooney	To be scheduled	Established within the ASC Efficiency programme with a review of inhouse service and a new procurement mechanism for external domiciliary care - to be reviewed in Oct 2013 Task Group to be established following completion of Adult Social Care Eligibility Criteria TG.
OSMC/11/107	Update on the Health Service in West Berkshire	To update members on the changes to Health Service in West Berkshire Ongoing item						Councillor Graham Jones	To be scheduled	